

HOW TO APPLY:

1-) Please **talk with your Sending Organization before applying!** Discuss with them about your expectations, your motivation, inform yourself about the EVS and the specific host organization and don't hesitate to discuss any doubt with your Sending Organization!

2-) If you would like to participate in this selection process, please send us an email **specifying in the subject:** "Selection process 2012 – NAME OF THE HOST ORGANIZATION" (for example: "Selection process 2012 – VKE" or "Selection process 2012 – CARITAS"). You should send us in this email the following documents/information:

- **CV** (in English or Italian, better to follow the [Europass](#) format)

- **motivation letter specific to the host organization** in which you would like to do your service (in the motivation letter you should explain why would you like to participate in the EVS, why Italy, why this specific project, what do you think you could learn, which could be the difficulties you could face, etc.); in case you apply to more then one host organization, you need to send different motivation letters in different emails!

- a **picture** (if you haven't added to your CV)

- **the contact of your sending organization** (name, email and reference number)

For the moment, there is no need to fill other forms or send any document by regular post. The email with the documents and information requested should be sent to info@incoweb.org **from the 29th November until the 19th December 2011** (not later!). Successful applications will receive an email of confirmation.

3-) After the 19th December, the selection will be officially closed and we will proceed with some phone interviews.

We will be waiting for your application!